

East Fishkill Public Library District Board of Trustees
GoToMeeting
Monday January 24, 2022
Minutes

Trustees Present: Karen Bauer, Lori Cassidy, Rocco Martino, Robert Miller, Michael Nolan, Karina Skoufalos, Traci Suppa, Roberta Wiener
Trustees Absent: Seth Jacobs
Library Staff: Gloria Goverman, Jessica Waldron

Rocco Martino called the meeting to order at 7:38pm. Stated the meeting is being recorded and advised members of the public they would have an opportunity to speak at the end of the meeting.

1. December minutes filed.
2. Financial Reports – Reported surplus for the calendar year of 2021 of \$82,000, \$65,000 of which is grant money with \$50,000 specifically allocated for children’s furniture. Actual surplus without grant money is about \$17,000. Board authorized renovations spending is about \$57,000. Personnel, programing, and office expenses are below budget and well managed. At the end of December, the Library had about 9.4 months of cash when only about three months’ worth is needed until the next round of tax revenue is received from the town. In December the Library had a net income of about \$26,000 with over \$9,100 in donations, mostly from grants. Reports received and filed.
3. Director’s Report – In-house work started on public rest-room next to Cross Room. EBM should be here in the next week or two to finish new thermostat installation. Report accepted and filed.
4. Unfinished Business
 - a. Building Project Updates – Goverman has reached out to John Andrews, engineer for the sewer project, to see if there is anything further we need to do to be ready for in the spring. Board requested complete update for next meeting.
 - b. Policy Update – Goverman reviewed American Library Association (ALA) Freedom to Read, Freedom to View, and Library Bill of Rights statements. Public libraries routinely adopt these as they provide guiding principles for access. Board will vote on these at the February meeting. Martino and Miller are reviewing financial policies.
 - c. Library Displays – Discussed the purpose of displays (community engagement), publicity, possible content. Goverman will draft Display and Exhibits for next meeting.
5. New Business
 - a. Tutor Policy – Goverman reviewed the history of the events and formation of the current Tutor Policy which was approved in 2013. Wiener discussed the need for the Library to provide an environment in which learning loss could be addressed in a way that’s consistent with the Library’s mission. A new policy would put limits in place to minimize impact to Library and library patrons.
Will contact schools first to see if there is a need. Wiener, Martino, and Goverman to put action plan together.

R. Miller moved to close meeting. R. Wiener seconded. Meeting adjourned at 9:00 pm.

Respectfully submitted,
Jessica Waldron

Next scheduled meeting is Monday, February 28, 2022 at 7:30 PM via GoToMeeting.

b. Minutes