

East Fishkill Public Library District Board of Trustees
Monday, January 23, 2023
Minutes UNAPPROVED

Trustees Present: Lori Cassidy, Seth Jacobs, Rocco Martino, Robert Miller, Michael Nolan, Karina Skoufalos, Traci Suppa
Trustees Absent: Karen Bauer, Roberta Wiener
Library Staff: Gloria Goverman, Jessica Waldron

Rocco Martino called the meeting to order at 7:30 pm.

1. December Minutes filed.
2. December Financial Reports – Year-to-date unaudited financial reports show surplus just under \$8,500. Interest income higher due to new Split Muni Account. Break even budget for next year. Wages for the year were lower than projected. Reports received, approved, and filed.
3. Director’s Report – Goverman working on evaluations. Advertised three part-time positions and two cleaner positions. Added “Employment Opportunities” section on webpage. Received 4,000 free Covid tests from Wappingers which were shared with other Dutchess County libraries. Have about 30 – 40 to give out here. Will ask for more if demand requires it. Circulation numbers are coming back up. Report accepted and filed.
4. Unfinished Business
 - a. Building Updates – Thermostats still have not been changed yet.
 - b. Sewer Project Update – No update. Goverman will call next week.
 - c. Building Assessment – Received report from Architect. Goverman reviewed with him and they were able to reduce the number of recommendations in the report based on additional information. Martino requested that the Building Committee review the report in detail and bring their recommendation to the full Board.
5. New Business
 - a. Conflict of Interest Annual Form – Goverman distributed the forms.
 - b. Executive Session - Moved by Suppa and seconded by Nolan that the board go into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Motion carried.
Executive session was attended by Library Director Gloria Goverman. Executive session ended upon a motion by Cassidy, seconded by Miller. Motion passed.

As there were no objections, the meeting was adjourned at 8:20 PM.

Respectfully submitted,

Jessica Waldron & Gloria Goverman

Next scheduled meeting is Monday, February 27, 2023 at 7:30 PM.