

East Fishkill Public Library District Board of Trustees  
Monday, April 24, 2023  
Minutes UNAPPROVED

Trustees Present: Lori Cassidy, Seth Jacobs, Rocco Martino, Robert Miller, Michael Nolan, Karina Skoufalos, Traci Suppa, Roberta Wiener

Trustees Absent: Karen Bauer, Karina Skoufalos

Library Staff: Gloria Goverman, Jessica Waldron

Guest: Pat Arcuri, Secretary – Friends of the Library

Rocco Martino called the meeting to order at 7:30 pm.

1. March Minutes amended and filed.
2. March Financials – There is a slight deficit mainly due to three payrolls in March. Revenue is a little higher due to bank interest. Reports filed.
3. Director's Report – Tutor policy and procedures working well. Therapists from school district have been found using children's area. On one occasion they closed the door to the Cross Room to conduct therapy. Therapist was asked to leave by staff. On another occasion the therapist was in the children's area. They were informed by staff that they could continue but in the future they would need to find another place or follow the Library's Tutoring Policy. The father of the child she was working with became argumentative; cursing in children's area, and threatening a staff member. Police were called. Therapy not the same as tutoring but could be folded into the tutoring program. Therapists should reserve Tutor Table. Director Goverman will update policy. Report filed.
4. Unfinished Business – Nothing discussed.
5. New Business
  - a. Friends of the Library Liaison Report – P. Arcuri requested trustees to join Friends; looking for help. Don't have space to organize book sale. Working on long-term plans and a capital campaign committee. Group has raised over \$10,000 through book sales and donations.
  - b. Sam Patton Memorial Donations – 12 donations received to date totaling \$381.00. Thank you notes have been sent out. Director Goverman sent handwritten note to Stephanie (Sam Patton's widow) telling her how important Sam was to the library. Will invite Stephanie to volunteer reception and her with a framed statement of gratitude.
  - c. Trustee Reception – Wednesday 4/26 – approximately 80 attendees. Will be catered with wine, beer, & light refreshments; presentation on censorship by Rebekkah Smith Aldrich, MHLS Executive Director.
  - d. Volunteer Reception – scheduled for Thursday 5/25 – Goverman preparing guest list. Will honor Judy Smith, Barbara Zawadzinsky, and recognize Stephanie Patton.
  - e. Study/Meeting Space – There is a need for study space. Director Goverman presented single and double study pods by Agati with power which can be arranged in a variety of configurations. Two quotes were obtained; one for two duo pods in the amount of \$23,681 and another for one single plus one duo in the amount of \$19,114. Considering putting a time limit on use; between two to three hours. This will be an unbudgeted expense.

*R. Miller moved to approve the purchase of study pods with the total cost not to exceed \$35,000. M. Nolan seconded. Motion approved.*

- f. Executive Session – Board did not go into Executive Session with K. Skoufalos absent. Will add to the agenda for the next meeting.

*S. Jacobs moved to adjourn at 8:50 pm. T. Suppa seconded.*

Respectfully submitted,  
Jessica Waldron

**Next scheduled meeting is Monday, June 26, 2023 at 7:30 PM.**

*b. Minutes*