

East Fishkill Public Library District Board of Trustees
Monday, December 18, 2023
Minutes UNAPPROVED

Trustees Present: Lori Cassidy, Rocco Martino, Robert Miller, Karina Skoufalos, Traci Suppa, Roberta Wiener
Trustees Absent: Karen Bauer, Seth Jacobs
Library Staff: Gloria Goverman, Jessica Waldron
Guests: none

T. Suppa called the meeting to order at 7:30pm.

1. November 27 Meeting Minutes accepted as presented with one amendment to Director's Report section; "Board suggests that Jonathan Harkness attend a Board meeting....". Report filed.
2. November Financials – Unbudgeted expense of around \$145,000 for sewer hookup. R. Martino requested copies of invoices to bring to Town Supervisor D'Alessandro who will bring a resolution to the Town Board to reimburse the Library. Inventory above budget. Balance sheet still very strong. Accepted as presented. Reports filed.
3. Director's Report – Exterior light repaired by Costa Electric, replaced two burnt fuses. Old fuses most likely caused tripped circuit a few weeks ago which caused other exterior lights to go out. All exterior lights currently operational. Opened ticket with Stewart for LED sign. Water leak in ceiling in Cross Room after storm, Bill repairing first thing in the morning. Temperature in Alley Room has improved, waiting for J. Harkness to install part. Held off on having him attend Board meeting since he said he should be in next week. T. Suppa will reach out to him if needed. Patron and former volunteer Marion Wise passed away and family has asked for donations to the library in lieu of flowers. Received one donation so far through PayPal button on webpage. Received three boxes of toys for Toys for Tots. Accepted as presented. Report filed.
4. File President's Report – Finalizing search for director and new Board member.
5. Friends of the Library Liaison Report – FOL annual meeting in January, Director Goverman reminded everyone that all Board members should show their support and join the Friends.
6. Unfinished Business
 - a. Sewer Hookup Update – Connected and paid for. Town should be reimbursing the library. Parking lot will be repaved in 2024, will need to go out to bid. Engineer J. Andrews will handle getting a contractor to retire the well.
 - b. Vacant Board Seat – There are a few recommendations. T. Suppa will follow up with Board members after the holidays.
7. New Business
 - a. Fine Free – EFCL is one of the few remaining libraries charging fines. Going fine free will only apply to overdue fines. Lost and damaged items still get paid. If items are returned after they are billed, patron needs to pay cost of item. The Library of Things, museum passes, Vox books, and hot spots will still accrue fines if returned late. Existing policy will be reworked to remove references to overdue fines.

L. Cassidy moved that the Library will stop charging overdue fines for most items, with certain exceptions such as Vox books, Library of Things, Museum Passes, and mobile hot spots effective 1/1/2024. K. Skoufalos seconded. Motion passed.

b. Minutes

- b. NYS Local Retirement System – Director Goverman provided information along with comparative costs to the Board. Will be putting on hold for now. Each Board member needs to review closely. Current TIAA plan is available to staff working at least 20 hours/week, the state system would be available to everyone.
- c. Appoint New Employee – New Director (will be announced publicly in the middle of January)
K. Skoufalos moved to appoint Kristen Salierno as the new director of the Library. R. Wiener seconded. Motion passed.

R. Martino moved to adjourn at 8:15 PM. R. Miller seconded. Motion passed.

Respectfully submitted,

Jessica Waldron

Next meeting is Monday, January 22, 2023 at 6:30 PM for Trustee Training

Regular Board Meeting at 7:30 PM